

**BOROUGH OF PENNS GROVE
MAYOR AND COUNCIL
MEETING MINUTES
Of
MAY 15, 2018**

The Regular meeting of Mayor and Council was held on the above date in the courtroom of the Borough Hall, 1 State Street, Penns Grove, New Jersey. Meeting was called to order by Mayor John A. Washington, Sr.

Mayor Washington led the Pledge of Allegiance.

Roll Call:

Governing Body: Johnson – present, Oliver – present, Pasquale - present, Poindexter - present, Scott – present, Washington, Jr. – present at 7:16 pm.

Also attending: Sharon Williams, Ericka Walker, Adam Telsey

INVOCATION: by Rev. DeWitt Timmons

COMMITTEE REPORTS:

PARKS & RECREATION/BOARD OF HEALTH: No report.

BUILDINGS & GROUNDS: Johnson addressed/stated the following: Contacted Verdecchio & Son's and engineer regarding the damage to the roof of the Fire Department building.

PUBLIC SAFETY: Poindexter addressed/stated the following: Nothing to report.

PUBLIC WORKS/STREETS & ROADS: Oliver addressed/stated the following: Small pipe to be replaced on Barber Avenue.

GENERAL GOVERNMENT: Pasquale addressed/stated the following: Tax Collector's Report for the month of April 2018. Motion to receive and file by Oliver; second Poindexter. All in favor. Finance Officer's Report for the month of April 2018. Motion to receive and file by Oliver; second Poindexter. All in favor.

HOUSING/ZONING & CONSTRUCTION/SHADE TREE: Scott addressed/stated the following: Inspection of Mallard Park Apartments will begin June 11 – 22, 2018.

SOLICITOR'S REPORT: Telsey addressed/stated the following: Correspondence from the County Board of Health regarding 74 W. Pitman Street. County request council deem property unfit. Mayor stated he will secure after he confirms that the owner is safe and secure with housing.

FINANCE OFFICER'S REPORT: Walker addressed/stated the following: Expenditure Ratio for temporary budget from January to date is 74.59 percent; Finance Officer is in the process of completing the Transitional Aid Application and requests feedback from governing body as soon as possible.

Mayor suggested bringing public works department to Borough.

Telsey explained the process in noticing the property owner.

CHIEF OF POLICE REPORT: Stranahan addressed/stated the following: The statutory requirement to appoint a Police Officer as Humane Law Enforcement Officer; Hoyt Mason reconstructing and rehabbing areas within the Police Department.

CHAPLAIN'S REPORT: Reverend DeWitt Timmons addressed/stated the following: Distributed Flyer announcing the event held to honor Reverend Alexander Benjamin.

FIRE CHIEF REPORT: No report.

MAYOR'S REPORT: Mayor Washington addressed/stated the following: Requested council volunteer for Alternate Fund Commissioner. After no response from council, Mayor stated he will contact Bertha Burl, but will request again should she not be to do so; Encouraged contracting with Future Systems regarding the vacant property. Johnson expressed concern for any monetary loss the borough may incur. Further stated that Carneys Point is managing their vacant properties in-house.

OATH OF ALLEGIANCE: The promotion of the following Police Officers was confirmed. Adam Telsey administered the Oath of Allegiance to Officer Joseph Schultz promoting from Corporal to Police Sergeant; Adam Telsey administered the Oath of Allegiance to Officer Jason Spera from Patrolman to Sergeant; Adam Telsey administered the Oath of Allegiance to officer John Boucher from Patrolman to Sergeant; Adam Telsey administered the Oath of Allegiance to officer Joseph Johnson from Patrolman to Corporal.

Each member of the governing body offered congratulatory statements to the Officers promote.

RESOLUTIONS:

2018-5-67 – RESOLUTION AUTHORIZING REFUND OF TAX TO CORELOGIC

BE IT RESOLVED by the Borough Council of Penns Grove, County of Salem, State of New Jersey that the credit balance on the following properties be refunded to:

Corelogic 3001 Hackberry Road, Irving, TX 75063

This credit was generated as a result of 2nd quarter 2018 tax bill overpayment.

<u>Year</u>	<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Amount</u>
2018	45	12.01	11 W Griffith St	\$603.15

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, County of Salem, State of New Jersey, a refund should be issued in the amount of \$603.15 from the Tax Collectors' Collector of Taxes Account.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Borough of Penns Grove Tax Collector and the Borough of Penns Grove Chief Financial Officer for their record and guidance.

Motion to adopt by Oliver; second Poindexter. All in favor.

2018-5-68 – RESOLUTION REQUESTING TEMPORARY CLOSURE OF COUNTY ROADS

WHEREAS, Broad Street, Main Street and Maple Avenue are Salem County Roads and are located within the Borough of Penn's Grove ("Borough"); and

WHEREAS, the Penns Grove High School Student Congress desires to conduct the Homecoming Parade on October 20, 2018, from 9:30 a.m. until 11:00 a.m.; and

WHEREAS, the participants of the Parade will march on streets located within the Borough taking the following route:

Beginning at the Barber Avenue Park to Main Street; crossing over Virginia Avenue to Harding Highway, and ending at the Penns Grove High School, 334 Harding Highway, Carneys Point, New Jersey.

and;

WHEREAS, the proposed route shall remain closed to motor vehicle traffic from 9:30 a.m. until 11:00 a.m. in order to accommodate the Parade participants;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Penn's Grove, County of Salem, State of New Jersey, hereby request that the County of Salem allow for the temporary closure of the aforementioned route on October 20, 2018 from 9:30 a.m. until 11:00 a.m. in order to accommodate the participants of the Penns Grove Day Parade;

AND, BE IT FURTHER RESOLVED, that the Clerk shall forward a copy of this Resolution to the Salem County Engineer's Office, who will forward to the Salem County Board of Chosen Freeholders for consideration.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion to adopt by Oliver; second Poindexter. All in favor.

2018-5-69 – RESOLUTION APPOINTING HUMANE LAW ENFORCEMENT OFFICER AND TELEPHONE NUMBER TO BE PUBLICIZED

WHEREAS, N.J.S.A. 4:22-14.1 et seq. requires municipalities, with a police department, to appoint a Municipal Human Law Enforcement Officer ("MHLEO"); and

WHEREAS, the MHLEO shall have all rights and duties prescribed by N.J.S.A. 4:22-14.1 et seq.; and

WHEREAS, N.J.S.A. 4:22-14.1(c) provides that a law enforcement officer may serve concurrently as a MHLEO; and

WHEREAS, the Chief of Police of the Borough of Penns Grove has recommended that Sgt. Hernandez shall fulfill the position of MHLEO; and

WHEREAS, the Mayor and Council of the Borough of Penns Grove have accepted the recommendation of the Chief of Police; and

WHEREAS, N.J.S.A. 4:22-14.1 et seq. also requires each municipality to publicize a telephone number for reporting violations of any provision of N.J.S.A. 4:22-15 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove as follows:

Sgt. Hernandez is hereby appointed MHLEO for the Borough of Penns Grove.

Sgt. Hernandez shall complete training as set forth in N.J.S.A. 4:22-14.2(c)(2).

Sgt. Hernandez shall comply with all requirements set forth in N.J.S.A. 4:22-14.1 et seq., including but not limited to, providing notice to the county animal cruelty prosecutor in accordance with N.J.S.A. 4:22-14.2(c)(3) and (4) and submitting an annual report to the county animal cruelty prosecutor pursuant to N.J.S.A. 4:22-14.2(c)(5).

The phone number to publicized for reporting violations of any provision of N.J.S.A. 4:22-15 et seq. shall be the police department phone number is 856-299-0055.

Motion to adopt by Oliver; second Poindexter. All in favor.

2018-5-70 – RESOLUTION TO AUTHORIZE RELEASE OF MORTGAGE

WHEREAS, the Borough of Penns Grove was given a mortgage by Cynthia Robinson (the "Borrower"), 87 State Street, Penns Grove, New Jersey (the "Property") dated September 29, 1992 and recorded with the Clerk of the County of Salem on March 4, 1992 in Mortgage Book 700 Page 93 (the "Mortgage") in exchange for a loan in the amount of \$5,200.00 (the "Loan"); and

WHEREAS, the Loan has been paid in full and thereby fully satisfied; and

WHEREAS, the Borough of Penns Grove acknowledges that the loan, which is secured by the Mortgage, has been fully satisfied and can therefore be discharged;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove that the Mayor is authorized to execute any and all documents necessary to discharge the Mortgage;

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion to adopt by Washington; second Poindexter. All in favor.

2018-5-71 – RESOLUTION AUTHORIZING THE PURCHASE OF A 2018 FORD POLICE INTERCEPTOR

WHEREAS, the Borough of Penns Grove wishes to purchase (1) 2018 Ford Police Interceptor Utility All Wheel Drive with up fit package and options from an authorized vendor under the State of New Jersey Cooperative Purchasing Program 1-NJCP; and

WHEREAS, the purchase of goods and services by the local contracting unit is authorized by the Local Public Contract Laws, N.J.S.A. 40 A: 11-12; and

WHEREAS, Cherry Hill Winner Ford has been awarded New Jersey State Contract No. 88728; and

WHEREAS, The Finance Officer recommends the utilization of this contact on the grounds that it represents the best price available for this contact;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove that 1) 2018 Ford Police Interceptor Utility All Wheel Drive with up fit package and options from an authorized vendor under the State of New Jersey be awarded a contract for this purchase for the Police Department for \$39,225.00.

Motion to adopt by Pasquale; second Poindexter. All in favor.

OLD/NEW BUSINESS:

Pasquale addressed the need for direct deposit and an update to the phone system.

Motion authorizing direct deposit and an update to phone system by the end of the year by Oliver; second Pasquale.

Johnson questioned when the developer will remove debris from the corner of Broad and Main Street property.

Mayor stated that the contractor, Ricco, has been hired to conduct cleanup.

Johnson questioned the affect of Pedricktown children attending Woodstown school district instead of Penns Grove.

Mayor stated he will follow-up.

Johnson addressed the exposed wires on Penn Street, and if she could cut them down.

APPOINTMENTS:

Motion to appoint Jessica L. Polcha to the Penns Grove Ambulance by Poindexter; second Oliver. All in favor.

PAYMENT OF BILLS: Motion to pay all bills signed and audited by Johnson; second Poindexter. All in favor.

PUBLIC SESSION: Motion to open meeting to the public by Oliver; second Poindexter. Motion to close meeting to the public by Oliver; second Poindexter. All in favor.

ADJOURNMENT: Motion to adjourn by Washington; second Johnson. All in favor.

Respectfully Submitted

Sharon R. Williams, RMC
Municipal Clerk

MINUTES ARE NOT VERBATIM. AUDIO ON FILE IN THE OFFICE OF MUNICIPAL CLERK