

**BOROUGH OF PENNS GROVE  
COUNTY OF SALEM, NEW JERSEY  
MAYOR AND COUNCIL MEETING**

**AGENDA  
FEBRUARY 5, 2019**

**1. PLEDGE OF ALLEGIANCE.**

**2. ROLL CALL:**

**3. EXECUTIVE SESSION:**

➤ **2019-2-32 - RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Penns Grove will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

- I. Matters Relating To Attorney-Client Privilege Pursuant to N.J.S.A. 10:4-12b(8)** – Discussion and update of riverfront project.

**BE IT FURTHER RESOLVED** that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

**4. REGULAR SESSION:**

- Invocation
- Roll Call
- Oath of Allegiance – Jesse Thorn (See Resolution No. 2019-2-35)

**5. CORRESPONDENCE:**

**6. MINUTES:**

**7. COMMITTEE REPORTS:**

- Recreation/Board of Health:
- Buildings & Grounds:
- Public Safety:
- Public Works/Streets & Roads:
- General Government:
- Housing/Zoning & Construction/Shade Tree:

**8. DEPARTMENTAL REPORTS:**

- SOLICITOR'S REPORT – Foreclosures
- MUNICIPAL CLERK'S REPORT
- FINANCE OFFICER'S REPORT: Request for Authorization for Tax Anticipation Note
- CHIEF OF POLICE REPORT
- FIRE CHIEF REPORT
- MAYORIAL REPORT

**9. RESOLUTIONS:**

➤ **2019-2-33 – RESOLUTION AUTHORIZING AN APPLICATION FOR CHARITABLE SOLICITATION**

WHEREAS, the American Cancer Society has requested permission to conduct a Charitable Solicitation;  
WHEREAS, U.S. Rout 130 and Main Street is located within the Borough of Penns Grove (“Borough”) County of Salem, State of New Jersey; and

WHEREAS, the applicant has requested to solicited at the intersection of U.S. 130 and Main Street on May 4, 2019 (rain date May 18, 2019) from 8:00 a.m. until 12:00 noon;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Penn’s Grove, County of Salem, State of New Jersey, hereby grant approval, with the following conditions:

1. Approval from the Salem County Board of Chosen Freeholders.
2. Approval from the State of New Jersey, Department of Transportation.

AND, BE IT FURTHER RESOLVED, that the Clerk shall forward a copy of this Resolution to the Salem County Engineer’s Office, who will forward to the Salem County Board of Chosen Freeholders for consideration.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

➤ **2019-2-34 – RESOLUTION AUTHORIZING AN APPLICATION FOR CHARITABLE SOLICITATION**

WHEREAS, the Penns Grove High School (PGHS) has requested permission to conduct a Charitable Solicitation;  
WHEREAS, U.S. Rout 130 and Main Street is located within the Borough of Penns Grove (“Borough”) County of Salem, State of New Jersey; and

WHEREAS, the applicant has requested to solicited at the intersection of U.S. 130 and Main Street on March 16<sup>th</sup> and April 13<sup>th</sup> 2019 (rain date(s) March 23<sup>rd</sup> and April 27<sup>th</sup>) from 9:00 a.m. until 2:00 p.m.;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Penn’s Grove, County of Salem, State of New Jersey, hereby grant approval, with the following conditions:

1. Approval from the Salem County Board of Chosen Freeholders.
2. Approval from the State of New Jersey, Department of Transportation.

AND, BE IT FURTHER RESOLVED, that the Clerk shall forward a copy of this Resolution to the Salem County Engineer’s Office, who will forward to the Salem County Board of Chosen Freeholders for consideration.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

**2019-2-35 – RESOLUTION AUTHORIZING HIRING OF POLICE OFFICER**

WHEREAS, the Borough of Penns Grove (“Penns Grove”) is currently in need of an additional full time police officer;  
and

WHEREAS, Jesse Thorn possesses the qualifications and experience needed by Borough of Penns Grove Police Department to serve as a police officer; and

WHEREAS, the Chief of Police has recommended the hiring of Jesse Thorn as a full time officer; and

WHEREAS, the following conditions have been met:

1. This hire is subject to the review and approval of the Division of Local Government Services.
2. This hire is also condition upon the clearance by the Penns Grove Police Department.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, County of Salem that Jesse Thorn is hereby hired to serve as a full-time Police Officer for the Borough of Penns Grove Police Department, effective February 5, 2019;

BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

➤ **2019-2-36 – RESOLUTION APPOINTING FUND COMMISSIONER TO THE SOUTHERN COASTAL REGIONAL EMPLOYEE BENEFITS FUND**

BE IT RESOLVED, by the Borough of Penns Grove, that John A. Washington, Mayor be and is hereby appointed as Fund Commissioner to the Southern Coastal Regional Employee Benefits Fund, effective July 1, 2018, to represent the Borough of Penns Grove; and

**10. ORDINANCE(S):**

➤ **2019-2-1 – SALARY ORDINANCE 2019 FOR COURT ADMINISTRATOR AND DEPUTY COURT ADMINISTRATOR**

BE IT ORDAINED, by the Mayor and Council of the Borough of Penns Grove, County of Salem, State of New Jersey, that the Salary Ordinance provision of Borough Salary Ordinance as heretofore pursuant to Chapter 55 of the code of the Borough of Penns Grove are hereby amended as follows and that the salaries of the following employees will be payable semi-monthly:

SECTION 1:

| <u>Position:</u>                     | <u>Salary</u>         |
|--------------------------------------|-----------------------|
| Court Administrator: Salary for 2019 | \$ 43,226.00 per year |
| Salary for 2018                      | \$ 42,378.00 per year |
| Deputy Court Administrator for 2018  | \$ 14.50 per hour     |

SECTION 2:

Borough Employees may be reimbursed at the current Federal Rate when it is necessary for the employee to use his/her vehicle in the performance of Borough business and or seminars.

SECTION 3:

If any section, sentence, phrase or portion of this ordinance is for any reason invalid, such portion shall be considered separate and shall not affect the validity of the remaining ordinance.

THIS ORDINANCE SHALL BE EFFECTIVE and Retro to the appropriate dates stated in said ordinance and shall take effect immediately upon final passage, posting and publication according to law.

**11. OLD/NEW BUSINESS:**

**12. CONTRACTS/REQUESTS:**

Benecard Services, LLC – Renewal of employee prescription plan

**13. PAYMENT OF BILLS:**

**14. PUBLIC SESSION:**

**15. ADJOURNMENT**