

BOROUGH OF PENNS GROVE
COUNTY OF SALEM, STATE OF NEW JERSEY
MAYOR AND COUNCIL
NOVEMBER 6, 2019
MINUTES

This meeting of the Mayor and Council of the Borough of Penns Grove was called to order by Mayor John A. Washington, Sr. Mayor Washington gave the Open Public Meeting Statement Act.

Invocation was made by Sharon R. Williams, Municipal Clerk

Roll Call: Poindexter-present, Pasquale-present, Scott-present, Washington-present, Oliver-present.

CORRESPONDENCE: Williams read letter from David Worthington, requesting lot adjacent to the property he currently owns at 74 West Line Street.

Mayor stated that the property is no more than 25 feet wide.

Motion to approve sale of lot by Oliver; second Poindexter. All in favor.

MINUTES: Motion to adopt the October 15, 2019 executive session minutes by Poindexter; second Washington, Jr. All in favor.

COMMITTEE REPORTS:

Recreation/Board of Health: Washington, Jr. addressed/stated the following: Code Enforcement report for the month of October 2019. Motion to receive and file by Scott; second Poindexter. All in favor.

Buildings & Grounds: No report.

Public Safety: Poindexter addressed/stated the following: Expressed appreciation to volunteers, Police, Fire and Ambulance departments.

Public Works/Streets & Roads: Oliver addressed/stated the following: Nothing to report.

General Government: Pasquale addressed/stated the following: Nothing to report.

Housing/Zoning & Construction/Shade Tree: Scott addressed/stated the following: Housing Inspector report for the month of September. Motion to receive and file by Poindexter; second Oliver. All in favor.

DEPARTMENTAL REPORTS:

Solicitor's Report: Telsey addressed/stated the following: Nothing to report.

Municipal Clerk's Report: Williams addressed/stated the following: Nothing to report.

Finance Officer's Report: Labb addressed/stated the following: Budget Status report expenditure ratio as of November 6th is 84.93 percent. 2019 Budget Transfer Resolution.

Chief of Police Report: Lieutenant Patrick Riley addressed/stated the following: Police Report for the period October 1st through November 6th. Motion to receive and file by Poindexter; second Oliver. All in favor.

Fire Chief Report: Chief Hartsough addressed/stated the following: Expressed appreciation to Mayor Washington, Council President Poindexter, and Councilman Washington. Cascade AFG Grant was denied, however, Woolwich Township donated their system to Penns Grove Liberty One.

Mayoral Report: Mayor Washington congratulated the candidates who won the election. Expressed appreciation to the Police Chief, Fire Chief and Captain of the Ambulance Squad.

RESOLUTION(S):

2019-11-158 – A RESOLUTION AUTHORIZING 2019 BUDGET APPROPRIATIONS TRANSFERS
WHEREAS, it has become necessary to expend for certain purposes specified in the 2019 budget amounts of the respective sums appropriated therefore; and
WHEREAS, there is an excess in one or more appropriations over and above the amounts deemed necessary to satisfy the purposes of such appropriations; and
WHEREAS, N.J.S.A. 40A:4-58 provides for the transfers of such excess amounts in appropriations to those appropriations which are insufficient.
NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Penns Grove, County of Salem, State of New Jersey that the following transfers are hereby authorized to be made by and between the 2019 budget appropriations:

TRANSFERS TO:	TO:	FROM:
SALARY & WAGES		
Public Buildings & Grounds	3,000.00	
Telecommunications	10,000.00	
Petroleum Products	6,000.00	
OTHER EXPENSES:		
TRANSFER FROM:		
OTHER EXPENSES		
Other Code Enforcement Functions	5,000.00	
Group Insurance Plan for Employees		14,000.00
Total Transfers	\$ 19,000.00	\$ 19,000.00

Motion to adopt by Oliver; second Scott. All in favor.

2019-11-159 – RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT TO CORELOGIC
BE IT RESOLVED by the Mayor and Borough Council of Penns Grove, County of Salem that the credit balance on the following property (ies) is refunded to:
Corelogic PO Box 9202 Coppell TX 75019-9760

This credit was generated as the result of duplicate payment of 2019 3rd quarter tax.

Year	Block	Lot	Address	Amount
2019	34	4	6 Featherer Ave	\$1,546.64
2019	44	8	24 E Griffith St	\$1,243.61
2019	88	4	317 Gillette Ave	\$1,516.12

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, County of Salem, a refund of \$4,306.37 is issued from the Tax Collectors' Collector of Taxes Account;
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Borough of Penns Grove Tax Collector and the Borough of Penns Grove Chief Financial Officer for their record and guidance.
Motion to adopt by Poindexter; second Washington, Jr. All in favor.

2019-11-160 – RESOLUTION AUTHORIZING A DUPLICATE TAX SALE CERTIFICATE
WHEREAS, Tax Sale Certificate #18-00510, a tax sale lien against Block 16 Lot 1, also known as 139 Lanning Avenue, Penns Grove, County of Salem, State of New Jersey, was issued to the Borough of Penns Grove on October 15, 2018; and
WHEREAS, the Borough of Penns Grove has filed an Affidavit of Lost Tax Sale Certificate, swearing lawful ownership of said certificate but as lost or destroyed;
NOW THEREFORE, BE IT RESOLVED that the Tax Collector be and is hereby authorized to issue a duplicate certificate to be marked "Duplicate Certificate" to the Borough of Penns Grove;
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector and the Chief Financial Officer for their record and guidance.
Motion to adopt by Poindexter; second Pasquale. All in favor.

2019-11-161 – A RESOLUTION AUTHORIZING CANCELLATION OF TAXES BILLED
BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, County of Salem, State of New Jersey that the following parcels' 2019 fourth quarter tax be cancelled due to In Rem Foreclosure F-015890-18's final judgment being dated September 12, 2019;
WHEREAS, the properties are as followed:

Block & Lot	Address	Bill Amount
9/6	87 W PITMAN STREET	\$ 1,383.47
12/4	114 GUEST STREET	\$ 944.82
20/7	29 POPLAR STREET	\$ 848.41

46/5	6 W GRIFFITH STREET	\$ 1,233.22
47/13	8 & 10 N BROAD STREET	\$ 1,238.89
62/9	NAYLOR AVENUE	\$ 78.58
67/24	CUMBERLAND AVENUE	\$ 43.23
76/8	11 SOUTH SMITH AVENUE	\$ 1,441.53
90/2	3 DIVER AVENUE	\$ 1,030.52
108/11	17, 21 DIVER AVENUE	\$ 889.96
108/12	15 DIVER AVENUE	\$ 40.23
132/3	253/255 S BROAD STREET	<u>\$ 926.81</u>
		\$10,099.67

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector and the Chief Financial Officer for their records and guidance.

Motion to adopt by Oliver; second Washington, Jr. All in favor.

2019-11-162 – A RESOLUTION AUTHORIZING CANCELLATION OF TAXES BILLED

BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, County of Salem, State of New Jersey that the following parcels' 2019 fourth quarter tax be cancelled due to In Rem Foreclosure F-15355-18's final judgment being dated September 12, 2019;

WHEREAS, the properties are as followed:

<u>Block & Lot</u>	<u>Address</u>	<u>Bill Amount</u>
21/15	18 PEARL STREET	\$1,384.59
46/14	25 W HARMONY STREET	\$1,385.55
50/12	121 DENNY AVENUE	\$ 105.66
51/26	DENNY AVENUE	\$ 43.23
67/14	11 JOHN STREET	\$ 37.06
72/4	49/53 CUMBERLAND AVENUE	\$ 401.59
109/7	WESTMINSTER & DIVER AVENUE	\$ 54.12
119/8.03	50 MILL STREET	\$ 767.09
122/6	1 SPRUCE STREET	<u>\$1,790.73</u>
		\$5,969.62

AND BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector and the Chief Financial Officer for their records and guidance.

Motion to adopt by Poindexter; second Pasquale. All in favor.

2019-11-163 – RESOLUTION APPROVING SOUTH JERSEY POWER COOPERATIVE

WHEREAS, the County of Camden, as the Lead Agent for the South Jersey Power Cooperative has awarded a three (3) year contract from December 1, 2019 through November to UGI Energy Services for supply and delivery of natural gas for the participants of the South Jersey Power Cooperative at a rate of \$4.176/dekatherm;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, that a contract with UGI Energy Services through the South Jersey Power Cooperative is acknowledged;

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion to adopt by Poindexter; second Pasquale. All in favor.

2019-11-164 – RESOLUTION APPROVING LEASE PURCHASE AGREEMENT FOR A TELECOMMUNICATIONS SYSTEM

WHEREAS, the Borough of Penns Grove is in need of a new telecommunications system; and

WHEREAS, the Borough would like to enter into a lease purchase agreement with Municipal Capital Finance for the lease and purchase of a new telecommunications system; and

WHEREAS, a lease purchase agreement has been prepared and attached hereto as Exhibit A; and

WHEREAS, the Borough has reviewed the lease purchase agreement and approves of it.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, that the lease purchase agreement attached hereto as Exhibit A is hereby approved and the Mayor is authorized to execute the agreement on behalf of the Borough.

AND, BE IT FURTHER RESOLVED that this approval is contingent upon approval from the State of New Jersey, Department of Community Affairs, Division of Local Government Services.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion to adopt by Poindexter; second Washington, Jr. All in favor.

2019-11-165 – RESOLUTION APPROVING TELECOMMUNICATIONS SERVICE AGREEMENT

WHEREAS, the Borough of Penns Grove is in need of telecommunications services; and
WHEREAS, the Borough would like to enter into a service agreement with Block Line Systems for telecommunications services; and

WHEREAS, a service agreement has been prepared and attached hereto as Exhibit A; and

WHEREAS, the Borough has reviewed the lease purchase agreement and approves of it.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Penns Grove, that the service agreement attached hereto as Exhibit A is hereby approved and the Mayor is authorized to execute the agreement on behalf of the Borough;

AND, BE IT FURTHER RESOLVED that this approval is contingent upon approval from the State of New Jersey, Department of Community Affairs, Division of Local Government Services.

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion to adopt by Poindexter; second Washington, Jr. All in favor.

2019-11-166 – RESOLUTION AUTHORIZING PARTIAL PAYMENT

WHEREAS, the Borough of Penns Grove awarded a contract to Landberg Construction, LLC for the Penn Street Phase II Roadway Improvements; and

WHEREAS, the Contractor has requested a partial payment in the amount of \$99,821.09 for construction layout, traffic cones, drums, constructions signs, the clearing site, mobilization, the concrete sidewalk, the 4" thick, and the concrete sidewalk, 6" thick; and

WHEREAS, the Borough Engineer has reviewed this matter and by letter dated October 29, 2019 recommends the partial payment of \$99,821.09; and

WHEREAS, the Borough agrees with the Engineer's evaluation of this matter;

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Council of the Borough of Penns Grove that a partial payment shall be made to Landberg Construction, LLC in the amount of \$99,821.09 as set forth in the engineer's October 29, 2019 letter;

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion to adopt by Pasquale; second Scott. All in favor.

APPOINTMENTS:

Motion to appoint Dylan Myers to the Penns Grove Ambulance by Poindexter; second Scott. All in favor.

Motion to appoint Chelsea J. Peacock to the Penns Grove Ambulance by Washington; second Poindexter. All in favor.

PAYMENT OF BILLS: Motion to pay all bills signed and audited by Scott; second Poindexter. All in favor.

PUBLIC SESSION: Motion to open meeting to the public by Scott; second Oliver. All in favor.

Gary Green, Security & Surveillance, addressed the Ordinance regarding security; stating that the industry standard is 30 to 90 days versus the Borough's 180 day requirement. Green requested that the Ordinance be re-evaluated.

Patrolman Boucher concurred, stating that it has increased the quote by approximately \$40,000.00.

Nicholas Krauss, questioned the feasibility of the Borough accepting his property that was recently destroyed by fire.

Mayor Washington stated that that would be a decision made by the 2020 administration.

John Rambo, business owner, expressed concern regarding an incomplete project behind his establishment.

Oliver advised that he will make the appropriate contacts in an effort to resolve the matter.

Motion to close meeting to the public by Washington, Jr.; second Poindexter. All in favor.

Motion to adjourn by Poindexter; second Pasquale. All in favor.

Respectfully Submitted,

Sharon R. Williams, RMC
Municipal Clerk