

**BOROUGH OF PENNS GROVE  
COUNTY OF SALEM, STATE OF NEW JERSEY  
MAYOR AND COUNCIL  
REGULAR MEETING – 6:30 P.M.  
VIA VIDEO TELECONFERENCE (VTC)  
JANUARY 18, 2022 – AGENDA**

**OPENING** – 6:30 P.M.

**STATEMENT:** In accordance with Section V of the Open Public Meetings Act, Chapter 231 P.L. 1975, Notice of this meeting was posted on the Borough of Penns Grove Municipal Bulletin Board designed for that purpose. Notice was also posted on the Borough of Penns Grove website: [www.pennsgrove-nj.org](http://www.pennsgrove-nj.org) and was emailed to the official newspaper as provided by Resolution. Additionally, in response to the state of emergency in New Jersey regarding COVID-19 (“Coronavirus”), this January 18, 2022 meeting is being held via “Zoom” online meeting platform.

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**MINUTES:**

- December 21, 2021 – Regular Session

Motion to adopt \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_

**PAYMENT OF BILLS & APPROVAL OF BILL LIST:**

Motion to adopt: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call \_\_\_\_\_

**INTRODUCTION OF RESOLUTION(S) FOR CONSIDERATION BY CONSENT:**

**2022-1-19 – RESOLUTION AUTHORIZING A CONTRACT FOR ENGINEERING SERVICES FOR NJDCA SMALL CITIES PUBLIC FACILITIES GRANT FUNDING FOR INFRASTRUCTURE FOR THE EAST PITMAN STREET PROJECT (Remington & Vernick)**

**2022-1-20 – RESOLUTION AUTHORIZING A CONTRACT FOR ENGINEERING SERVICES FOR NJDCA SMALL CITIES PUBLIC FACILITIES GRANT FUNDING FOR INFRASTRUCTURE IMPROVEMENTS FOR THE DELAWARE AVENUE PROJECT (Remington & Vernick)**

**2022-1-21 – RESOLUTION AUTHORIZING A CONTRACT FOR GRANT ADMINISTRATIVE SERVICES FOR NJDCA SMALL CITIES PUBLIC FACILITIES GRANT FUNDING FOR INFRASTRUCTURE IMPROVEMENTS FOR THE EAST PITMAN STREET PROJECT (TRIAD Associates)**

**2022-1-22 – RESOLUTION TO AUTHORIZE RELEASE OF MORTGAGE (35 South Broad Street)**

**2022-1-23 – A RESOLUTION OF CONDOLENCE FOR THE FAMILY OF EVANGELIST DR. PEGGIE O’NEIL CLEVELAND**

**2022-1-24 – A RESOLUTION APPROVING THE JOB DESCRIPTION FOR EMERGENCY MANAGEMENT COORDINATOR**

**2022-1-25 – A RESOLUTION APPROVING THE JOB DESCRIPTION FOR POLICE DIVISION SENIOR OFFICE ADMINISTRATOR**

**2022-1-26 – RESOLUTION AUTHORIZING EMPLOYEE APPOINTMENTS FOR CALENDAR YEAR 2022**

**2022-1-27 – A RESOLUTION APPROVING THE JOB DESCRIPTION FOR ADMINISTRATIVE CLERK**

**2022-1-28 – RESOLUTION APPOINTING COMMISSIONER TO THE PENNS GROVE SEWERAGE AUTHORITY**

Motion to adopt Resolution No. 2022-1-19 through 2022-1-28 by consent \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_

**FIRST READING AND INTRODUCTION OF ORDINANCE(S):**

**2022-1 – SALARY ORDINANCE 2022 FOR NON-CONTRACTUAL EMPLOYEES**

Motion to adopt by Title Only \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_

**COMMITTEE REPORTS:**

**Buildings & Grounds** (Worley, Martin, Scarpaci):

**General Government/Finance/Personnel** (Martin, Carter, Worley):

**Housing/Zoning & Planning** (Rambo, Scarpaci, Martin):

**Recreation/Board of Health** (Carter, Rambo, Mincey):

**Public Works/Streets & Roads** (Scarpaci, Mincey, Rambo):

**Public Safety** (Mincey, Worley, Carter):

**DEPARTMENTAL REPORTS:**

**Business Administrator Report**

**Finance Officer Report**

**Police Director Report**

**Fire Chief Report**

**Ambulance/EMS Captain Report**

**Attorney Report**

**Mayoral Comments**

**OLD BUSINESS:**

- **Transfer of Property to Habitat for Humanity**

**NEW BUSINESS:**

- **2022-1-29 – A RESOLUTION OF CONDOLENCE FOR THE FAMILY OF HENRY CAUSEY**

Motion to adopt \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_

**PUBLIC PORTION:**

**EXECUTIVE SESSION:**

**2022-1-30 – RESOLUTION AUTHORIZING EXECUTIVE SESSION**

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Penns Grove will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Matters Relating to Attorney-Client Privilege Pursuant to N.J.S.A. 10:4-12b(7) – Matters involving a settlement agreement as it relates to T.P.

BE IT FURTHER RESOLVED that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion to adopt \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_

**REGULAR SESSION:**

**2022-1-31 – RESOLUTION AUTHORIZING SETTLEMENT AFTER EXECUTIVE SESSION**

Motion to adopt \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_

**ADJOURNMENT:** Motion to adjourn the meeting \_\_\_\_\_ Second \_\_\_\_\_ Voice Vote \_\_\_\_\_

***REORGANIZATION MEETING WILL BE HELD ON FEBRUARY 1, 2022 AT 6:30 P.M.***