

Borough Attorney /s/Robert L. Tarver, Jr.

**BOROUGH OF PENNS GROVE
COUNTY OF SALEM
ORDINANCE NO. 2022-1**

**SALARY ORDINANCE 2022 FOR
NON-CONTRACTUAL EMPLOYEES**

Councilperson Martin presents the following Ordinance

BE IT ORDAINED, by the Mayor and Council of the Borough of Penns Grove, County of Salem, State of New Jersey that the Salary Ordinance provisions of Borough Ordinances heretofore pursuant to Chapter 55 of the Code of the Borough of Penns Grove is hereby amended as follows and that the salaries of the following employees will be payable semi-monthly, monthly or quarterly:

SECTION 1:

OFFICER OR EMPLOYEE

COMPENSATION

ADMINISTRATION

Borough Administrator	65,000 - 90,000 per year
Certified Municipal Clerk	40,000 -70,000 per year
Deputy Clerk (Full-Time)	14.00 – 25.00 per hour
Deputy Clerk (Part-time)	14.00 – 25.00 per hour
Mayor	4,000 – 8,000 per year
Councilpersons	3,500 – 5,500 per year
Administrative Assistant	14.00 – 25.00 per hour

FINANCIAL

Certified Chief Financial Officer/Treasurer	65,000 – 85,000 per year
Deputy Treasurer	14.00 – 25.00 per hour
Assistant, Treasurer’s Office	14.00 – 25.00 per hour
Computer/Communications Coordinator	5,000 – 6,000 per year

TAX ASSESSOR

Municipal Assessor	15,000 – 18,000 per year (if part-time or full-time equivalent)
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MUNICIPAL COURT

Magistrate	18,000 – 20,000 per year
Court Administrator	40,000 – 48,000 per year
Call In: Court Administrator	25.38 per call
Deputy Court Administrator	14.00 – 25.00 per hour
Assistant Deputy Court Administrator	14.00 – 25.00 per hour
Call In: Deputy Court Administrator	14.00 – 25.00 per hour
Sound Recorder	14.00 per hour
Prosecutor	12,000 – 14,000 per year

*Court Employees will be compensated through the Municipal Court Alcohol Education Fund for special DUI court sessions as the following rates:

Magistrate	783.95 per session
Prosecutor	503.86 per session
Public Defender	358.71 per session

BUILDINGS AND GROUNDS

Janitor	14.00 – 25.00 per hour
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PLANNING/ZONING BOARD OF ADJUSTMENTS

Planning Board Secretary	5,545.59 per year
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CONSTRUCTION CODE/HOUSING

Landlord Clerk/Housing Clerk	14.00 – 25.00 per hour
Code Enforcement Officer	14.00 – 25.00 per hour

PUBLIC SAFETY DIRECTOR

Public Safety Director	60,000 – 75,000 per year
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DIVISION OF POLICE

Special Law Enforcement Officer Class I	14.00 - 18.00 per hour
Special Law Enforcement Officer Class II	15.00 - 22.00 per hour
Patrolman	30,000 – 100,000 per year
Corporal	75,000 – 100,000 per year
Sergeant	85,000 – 110,000 per year
Lieutenant	85,000 – 120,000 per year
Senior Office Administrator	43,000 – 48,000 per year

Police Clerk
Crossing Guard

20,000 – 40,000 per year
14.00 - 25.00 per hour

SAFETY COORDINATOR

Safety Coordinator

3,045.00 - \$5,000.00 per year

SECTION 2:

Borough Employees may be reimbursed at the current Federal Rate when it is necessary for the employee to use his/her vehicle in the performance of Borough business and/or seminars.

SECTION 3:

The term “part-time” shall refer to any employee who is employed on condition that said employee will work less than (35) hours per week. The term full time shall refer to any employee who works (35) or more hours per week.

SECTION 4:

The rate of hourly employees shall be for the first eight (8) hours of work for each day and for all work in excess of (8) hours per day shall receive time and a half provided, however, that said employee have worked for (40) hours in said week. Extra time compensated for full time salary shall be compensated on any time worked between (35) to forty (40) hours.

SECTION 5:

Terms and conditions of employment for all positions recognized under a Collectively Bargained Agreement shall be in accordance with said agreement.

SECTION 6:

If any section, sentence, phrase or portion of this ordinance is for any reason invalid, such portion shall be considered separate and shall not affect the validity of the remaining ordinance.

ATTEST:

LaDaena D. Thomas, Mayor

Sharon R. Williams, Municipal Clerk

INTRO: January 18, 2022

COUNCIL	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
Carter						
Martin						
Mincey						
Rambo						
Scarpaci						
Worley						

Notice: The above ordinance was introduced and passed on the first reading at the meeting of the Mayor and Council of the Borough of Penns Grove in the County of Salem held on January ____, 2022 and will be considered for final passage at a meeting to be held by the Mayor and Council at Borough Hall, Broad Street and State Street, Penns Grove, New Jersey at 6:30 p.m. on _____, 2022 at which time any interested person will be given an opportunity to be heard.

Sharon R. Williams, Municipal Clerk

FINAL: _____, 2022

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Sharon R. Williams, Municipal Clerk