

**BOROUGH OF PENNS GROVE  
COUNTY OF SALEM, STATE OF NEW JERSEY  
MAYOR AND COUNCIL  
REGULAR MEETING – 6:30 P.M.  
VIA IN PERSON AND ZOOM ONLINE MEETING PLATFORM  
APRIL 5, 2022 – AGENDA**

**CALLED TO ORDER**

**STATEMENT:** In accordance with Section V of the Open Public Meetings Act, Chapter 231 P.L. 1975, Notice of this meeting was posted on the Borough of Penns Grove Municipal Bulletin Board designed for that purpose. Notice was also posted on the Borough of Penns Grove website: [www.pennsgrove-nj.org](http://www.pennsgrove-nj.org) and was emailed to the official newspaper as provided by Resolution. This April 5, 2022 meeting is being held in person in the courtroom of Borough Hall, 1 State Street, Penns Grove, New Jersey. Additionally, this meeting is also being held via “Zoom” online meeting platform.

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL**

**MINUTES:**

- February 1, 2022 – Regular Session  
Motion to adopt by \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_
  
- February 15, 2022 – Work Session  
Motion to adopt by \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_
  
- March 2, 2022 – Regular Session  
Motion to adopt by \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_
  
- March 15, 2022 – Work Session  
Motion to adopt by \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_
  
- March 22, 2022 – Budget Session  
Motion to adopt by \_\_\_\_\_ second \_\_\_\_\_ Roll Call \_\_\_\_\_

**PAYMENT OF BILLS & APPROVAL OF BILL LIST:**

Motion to adopt \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call \_\_\_\_\_

**INTRODUCTION OF RESOLUTION(S) FOR CONSIDERATION BY CONSENT:**

**2022-4-64 – A RESOLUTION AUTHORIZING THE CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE, GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

**2022-4-65 – A RESOLUTION AUTHORIZING THE BOROUGH OF PENNS GROVE TAX COLLECTOR TO PREPARE AND ISSUE ESTIMATED TAX BILLS FOR THIRD QUARTER 2022 PROPERTY TAXES**

**2022-4-66 – TRANSFER DEDUCTION CREDIT FROM 2021 TO 2022**

**2022-4-67 – RESOLUTION AUTHORIZING MAILING AND ADVERTISEMENT OF 2022 TAX SALE NOTICES**

**2022-4-68 – RESOLUTION AUTHORIZING ELECTRONIC TAX SALE IN ACCORDANCE WITH N.J.S.A. 54:5-19.1**

**2022-4-69 – RESOLUTION AUTHORIZING AN APPLICATION FOR CHARITABLE SOLICITATION (LIBERTY FIRE COMPANY NO. 1 PENNS GROVE)**

**2022-4-70 – RESOLUTION OF THE MAYOR AND BOROUGH COUNCIL OF THE BOROUGH OF PENNS GROVE, COUNTY OF SALEM, NEW JERSEY, AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$68,000 OF SPECIAL EMERGENCY NOTES OF THE BOROUGH OF PENNS GROVE; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID NOTES FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE NOTES**

**2022-4-71 – RESOLUTION AWARDING CONTRACT FOR TECHNOLOGICAL EQUIPMENT TO STAPLES**

Motion to adopt the above Resolutions by consent \_\_\_\_\_ Second \_\_\_\_\_ Roll Call \_\_\_\_\_

**FIRST READING AND INTRODUCTION OF ORDINANCE(S):**

**2022-7 – AN ORDINANCE REGULATING THE LICENSURE, PERMITTING AND STANDARDS OF MOBILE RETAIN FOOD TRUCK VENDORS THROUGHOUT THE BOROUGH**

Motion to adopt by Title only, second \_\_\_\_\_ Roll Call

**SECOND READING, PUBLIC HEARING AND ADOPTION ORDINANCE(S):**

**2022-2 – AN ORDINANCE CREATING THE DEPARTMENT OF PUBLIC SAFETY, THE DIVISION OF POLICE, THE DIVISION OF FIRE AND THE DIVISION OF EMERGENCY MANAGEMENT AND THE TITLE AND POSITION OF PUBLIC SAFETY DIRECTOR**

Public Comment

Motion to adopt by \_\_\_\_\_ Second \_\_\_\_\_ Roll Call

**2022-3 – AN ORDINANCE AMENDING SECTION 85 OF THE CODE OF THE BOROUGH OF PENNS GROVE**

Public Comment

Motion to adopt by \_\_\_\_\_Second\_\_\_\_\_Roll Call

**2022-4 – AN ORDINANCE AMENDING SECTION 173-4, LICENSING FEES FOR RETAIL LIQUOR LICENSES**

Public Comment

Motion to adopt by \_\_\_\_\_Second\_\_\_\_\_Roll Call

**2022-5 – AN ORDINANCE TO CONVEY BLOCK 7, LOT 91 A/K/A 444 PARK AVENUE IN THE BOROUGH OF PENNS GROVE, TO HABITAT FOR HUMANITY A DULY INCORPORATED NONPROFIT ORGANIZATION, FOR THE PURPOSE OF BUILDING OR REHABILITATING SAID PROPERTY FOR RESALE**

Public Comment

Motion to adopt by \_\_\_\_\_Second\_\_\_\_\_Roll Call

**2022-6 - CALENDAR YEAR 2022 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Public Comment

Motion to adopt by \_\_\_\_\_Second\_\_\_\_\_Roll Call

**COMMITTEE REPORTS:**

**Buildings & Grounds** (Worley, Martin, Scarpaci):

**General Government/Finance/Personnel** (Martin, Carter, Worley):

**Housing/Zoning & Planning** (Rambo, Scarpaci, Martin):

**Recreation/Board of Health** (Carter, Rambo, Mincey):

**Public Works/Streets & Roads** (Scarpaci, Mincey, Rambo):

**Public Safety** (Mincey, Worley, Carter):

**DEPARTMENTAL REPORTS:**

**Business Administrator Report**

**Finance Officer Report**

**Police Director Report**

**Fire Chief Report**

**Ambulance/EMS Captain Report**

**Attorney Report**

**Mayoral Comments**

**APPOINTMENT(S):**

- Greg Martin – Penns Grove Planning Board (unexpired term of Jeanette Jackson, Class IV member)

**OLD BUSINESS:**

**NEW BUSINESS:**

- Personnel Policies and Procedures Manual

**PUBLIC COMMENT SESSION:**

**ADJOURNMENT:**

**REGULAR MEETING WILL BE HELD ON APRIL 19, 2022 AT 6:30 P.M.**