

**BOROUGH OF PENNS GROVE  
COUNTY OF SALEM, STATE OF NEW JERSEY  
MAYOR AND COUNCIL  
REGULAR MEETING – 6:30 P.M.  
DECEMBER 8, 2022 – MINUTES**

**STATEMENT:** In accordance with Section V of the Open Public Meetings Act, Chapter 231 P.L. 1975, Notice of this meeting was posted on the Borough of Penns Grove Municipal Bulletin Board designed for that purpose. Notice was also posted on the Borough of Penns Grove website: [www.pennsgrove-nj.org](http://www.pennsgrove-nj.org) and was emailed to the official newspaper as provided by Resolution. This December 8, 2022 meeting is being held via “Zoom” online meeting platform.

**PLEDGE OF ALLEGIANCE Mayor Thomas**

**INVOCATION: Mandy Renner, Deputy Clerk**

**ROLL CALL** Carter – present, Martin – present, Mincey – present, Rambo – present, Scarpaci – present, Worley - absent

**MINUTES**

**October 4, 2022 - Regular Session**

Motion to adopt Martin Second Mincey Roll Call motion passes

**APPROVAL OF BILL LIST AND PAYMENT OF BILLS:**

Motion to adopt Martin Second Carter Roll Call motion passes

**INTRODUCTION OF RESOLUTIONS FOR CONSIDERATION BY CONSENT:**

**2022-12-154** – RESOLUTION TO AWARD A CONTRACT TO MICHAEL ARMSTONG AND ASSOCIATES FOR PROFESSIONAL LEGAL SERVICES FOR BOROUGH OF PENNS GROVE IN AN AMOUNT NOT TO EXCEED FORTY-FOUR THOUSAND DOLLARS (\$44,000)

**2022-12-155** – RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER ONE REQUIREMENTS

Motion to adopt Martin second Mincey, Motion passed

**2022-12-156** – RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER TWO REQUIREMENTS

Motion to adopt Martin second Mincey, Motion passed

**2022-12-157** – RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER THREE REQUIREMENTS

Motion to adopt Martin second Mincey, Motion passed

**2022-12-158** – RESOLUTION AUTHORIZING A REFUND 2022 OVERPAYMENT

Motion to adopt Martin second Mincey, Motion passed

**2022-12-159** – RESOLUTION TRANSFERING OVER PAID TAX 2022 TO 2023

Motion to adopt Martin second Mincey, Motion passed

**2022-12-160** – EXCLUDE PARCEL FROM TAX SALE PROCEEDINGS

Motion to adopt Mincey second Martin, Motion passed

**2022-12-161** – RESOLUTION OF THE BOROUGH OF PENNS GROVE, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE BOROUGH OF PENNS GROVE TO SUBMIT APPLICATION FOR FUNDING TO THE US DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT COMMUNITY FACILITY (CF) GRANT PROGRAM TO ASSIST WITH THE REDEVELOPMENT OF THE PENNS GROVE COMMUNITY CENTER

Motion to adopt Martin second Carter, Motion passed

**2022-12-162** – RESOLUTION APPOINTING REMINGTON & VERNICK AS STORMWATER PROGRAM COORDINATOR

Motion to adopt Martin second Mincey, Motion passed

**2022-12-163** – RESOLUTION AUTHORIZING AN AGREEMENT TO PURCHASE MUNICIPAL MANAGEMENT SOFTWARE FROM SPATIAL DATA LOGIC

Motion to adopt Martin second Mincey, Motion passed

**2022-12-164** – RESOLUTION AUTHORIZING AN AGREEMENT WITH EXTRA DUTY SOLUTIONS/ JIVA SOFT FOR POLICE SCHEDULING SOFTWARE

Motion to adopt Martin second Rambo, Motion passed

**2022-12-165** – 2022 BUDGET APPROPRIATIONS TRANSFERS

Motion to adopt Martin second Carter, Motion passed

**2022-12-166** – RESOLUTION AUTHORIZING THE RENEWAL OF AGREEMENT WITH INDUSTRIAL APPRAISAL COMPANY FOR FIXED ASSET INVENTORY

Motion to adopt Martin second Mincey, Motion passed

**FIRST READING AND INTRODUCTION OF ORDINANCE(S):**

**2022-23** – AN ORDINANCE ESTABLISHING PROCEDURES AND STANDARDS REGARDING DEPLOYMENT OF SMALL WIRELESS FACILITIES IN PUBLIC RIGHTS-OF-WAY IN THE BOROUGH OF PENNS GROVE

Motion to adopt by title only Martin Second Mincey, motion pass

**2022-24** – A BOROUGH CONCERNING ANIMAL CONTROL AND LICENSING CHAPTER 181, PART II OF THE GENERAL LEGISLATION

Motion to adopt by title only Carter Second Rambo, motion pass

**SECOND READING, PUBLIC HEARING AND ADOPTION ORDINANCE(S):**

**2022-21** – ORDINANCE OF THE BOROUGH OF PRNNS GROVE, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING AND APPROVING A FIVE-YEAR TAX EXEMPTION AGREEMENT BETWEEN THE BOROUGH OF PENNS GROVE AND ZAWA PENNS GROVE, LLC FOR PROPERTY DESIGNATED AS BLOCK 35, LOT 17 ON THE BOROUGH OF PENNS GROVE TAX MAP PURSUANT TO THE FIVE-YEAR EXEMPTION AND ABATEMENT LAW, N.J.S.A. 40A:21-1, et. seq.

Public Comment - None

Motion to adopt by Martin Second Rambo, motion pass

2022-22 – AN ORDINANCE AMENDING THE SALARY ORDINANCE OF THE BOROUGH OF PENNS GROVE

Public Comment - NONE

Motion to adopt by Martin Second Mincey, motion pass

**COMMITTEE REPORTS:**

**Buildings & Grounds (Worley, Martin, Scarpaci)** Worley – absent

**Government/Finance/Personnel (Martin, Carter, Worley):** Tarver

**Housing/Zoning and Planning (Rambo, Scarpaci, Martin)**

**Recreation/Board of Health (Carter, Rambo, Mincey):** Tree lighting December 14 at 6:00 PM, Flyer coming soon. Toy Drive December 23 from 1-4 PM

**Public Works/Streets & Roads (Scarpaci, Mincey, Rambo):** No report

**Public Safety (Mincey, Worley, Carter):** Santa on firetruck 12/17 4:30 -7 PM

**DEPARTMENTAL REPORTS:**

Business Administrator Report – Public Works – earlier this ST to CP to renegotiate. Contract has been continuous with ½ million to CP. Letter sent to term CP 75,000 mischarges since 2015, 40,000 capital fee expenses. January 1 we will have trash pickup.

Seg Software – will help with municipal employees and the public media contract.

BA interviews will be next week.

Evaluations for employees will be in January.

Finance Officer Report - None

Public Safety Director Report – Mr. Rivera – Few activities – toy drive/tree lighting - social page – thank you for showing up.

Report more to police – 3 impounded vehicles, shop lift, changing lighting time change and theft assault.

Thank you for shoot for change.

Fire Chief Report – None

Ambulance/EMS Captain Report – 95 Calls for November, Thanks Rich for fixing lights. Roof is leaking, Heater is down, 3 new ambulance applications.

Attorney Report – None

Mayoral Comments – taxes can now be paid at the Borough starting January. Congratulations to the new candidates.

**OLD BUSINESS: None**

**NEW BUSINESS: None**

**PUBLIC SESSION:**

Scott, 71 Railroad – Dogs being loose

Greg Martin, Spruce Street – Cutting off catalytic converters

Verinoc, 284 S. Broad St – 270 S. Broad – cars are being parked on street can not get through on street, street gets neglected.

**WORKSHOP MEETING WILL BE HELD ON DECEMBER 20, 2022 AT 6:30 PM**

**MINUTES ARE NOT VERBATIM**

**\*NO AUDIO IS AVAILABLE\***