

**Borough of Penns Grove
1 State Street
Penns Grove, New Jersey 08069
856-299-0098**

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

This form is to be filled out in duplicate.

SECTION I: General Provisions (APPLICANT to read and sign):

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE: _____

SECTION II: PROPOSED DEVELOPMENT (TO BE COMPLETED BY APPLICANT):

NAME

ADDRESS

TELEPHONE

APPLICANT

BUILDER

ENGINEER

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and the distance to the nearest intersecting road or well-known landmark. A survey attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

- | | |
|----------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> New Structure | <input type="checkbox"/> Residential (1-4 Family) |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Residential (More than 4 Family) |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Non-residential (Floodproofing? <input type="checkbox"/> Yes) |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Combined Use (Residential & Commercial) |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Manufactured (Mobile) Home (In Manufactured Home Park? <input type="checkbox"/> Yes) |
| <input type="checkbox"/> Replacement | |

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Mining Drilling Grading
- Excavation (EXCEPT for Structural Development Checked above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Storage (To prevent delay in permit process, please specify (attach any pertinent documentation) in as much detail as possible to include but not limited to: material being stored, any screening/fencing being used, any anchoring being provided, etc...)

Other (please specify) _____

After completing Section 2, Applicant should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the Floodplain Administrator)

The proposed development is located on FIRM Panel No. _____ Dated _____.

The proposed activities (i.e., changes to buildings or other structures, dredging, filling, grading, paving, excavation, drilling or storage of equipment/materials) are located:

- Outside FEMA's Special Flood Hazard Area and are deemed "reasonably safe from flooding"
(NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED)

Application Fee: \$50.00

- Within a Special Flood Hazard Area, but not within a Regulatory Floodway.
The FIRM zone designation is _____ in the most conservative FEMA Flood Map No. _____, with a 1% chance ("100-Year") flood elevation (BFE) at the site of : _____ ft. NAVD88 or Unavailable

Is NJDEP's "0% net fill" restriction (N.J.A.C. 7:13) satisfied within the flood fringe? Yes No

-Is this an application to construct a second story addition above the BFE? Yes No

-Is this an application to replace a building/structure within an existing footprint? Yes No

-Is this an application to expand the footprint of an existing building/structure? Yes No

-Has an NJDEP Permit been obtained? Yes No

-Is this a substantial Improvement? Yes No

-Other? _____

Application Fee: \$300.00

- within a mapped Regulatory Floodway.
-Is this an application for improvements that must occur within the floodway, such as bridges, culverts, outfalls, retaining walls, water control structures, or bank stabilization measures? Yes No

-Has a NJDEP Permit been obtained? Yes No

-Is a hydraulic analysis provided to demonstrate that flooding will not increase?

Application Fee: \$300.00

- adjacent to a FEMA Special Flood Hazard Area or near an existing stream
Has the applicant obtained an NJDEP Flood Hazard Area applicability determination? Yes No

- See Section 4 for additional instructions.

SIGNED _____ Date _____

SECTION 4: Additional Information Required (To be completed by Local Administrator)

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide the 1% annual chance (100-year) flood elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Change in water elevation (in feet) _____ Meets ordinance limits on elevation increases
 YES NO
- Top of new compacted fill elevation _____ ft. NAVD88 NGVD29
- Floodproofing protection level (non-residential ONLY) _____ ft. NAVD88 NGVD29
For floodproofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the 1% annual chance (100-year) flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

Other: _____

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by **APPLICANT** before Certification of Compliance is issued)

The following post-construction information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 - 4 below.

- 1. For new building construction and substantial improvements:
- Is a signed/sealed Elevation Certificate provided? Yes No
- 2. For Projects where the site was re-graded:
-Is an "as-built" topographic survey provided? Yes No
- 3. Actual (As-Built) Elevation of the top of the lowest floor, including basement is: _____ft.
 NGVD29 NAVD88
- 4. Actual (As-Built) Elevation of floodproofing protection is _____ft.
 NGVD29 NAVD88

SECTION 7: COMPLIANCE ACTION (To be completed by **LOCAL ADMINISTRATOR**)

The **LOCAL ADMINISTRATOR** will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS:

DATE: _____ BY: _____ DEFICIENCIES? YES NO

DATE: _____ BY: _____ DEFICIENCIES? YES NO

DATE: _____ BY: _____ DEFICIENCIES? YES NO

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by **LOCAL ADMINISTRATOR**)

Certificate of Compliance issued: DATE: _____ BY: _____